



Lee County Claims Committee Minutes

Lee County, Illinois

Tuesday, June 18, 2024 at 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St
Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert
Mike Zeman, Nancy Naylor, and Angie Shippert all attended in person.
- III. Meeting Attendees and Visitors
Becky Brenner (Board Secretary) attended in person
- IV. Approval of the Minutes from the Previous Meeting (June 5, 2024)
Minutes from the June 5, 2024, Lee County Claims Committee Meeting were approved as presented without modification.
- V. Review and Approval of Bi-Weekly Claims
Mike Zeman logged into miViewPoint and initiated the review of 56 claims. An additional claim was in the queue when the software was refreshed. One claim was rejected back to the department because the invoice was missing a credit. This invoice will be resubmitted. 56 claims were forwarded to the County Board for ratification.
- VI. Old Business
 - A. *Review of Claims Procedures*
There was no discussion on this topic.
- VII. New Business
There were no items under New Business.
- VIII. Executive Session
There was no request for an Executive Session.
- IX. Adjournment
Motion to adjourn at 10:40 a.m. **Moved** by Nancy Naylor. **Second** by Angie Shippert. **Motion** passed.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, July 3, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary